

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The one-year Annual Action Plan (AAP) proposes projects and activities to meet the priorities described in the strategic plan section of the Consolidated Plan (ConPlan). It describes eligible programs, projects and activities to be undertaken with anticipated funds made available in FY 2019-2020 and their relationship to the housing, homelessness, and community and economic development needs identified in the ConPlan.

The total funds available for FY 2019-2020 is \$385,564 in CDBG funds. In addition, \$42,330 will be available from unexpended prior year funds. All of the allocation priorities (projected use of funds) can be tied back to the strategic plan priorities and housing and community development needs assessment outlined in the Consolidated Plan. The general priority categories of housing, homelessness, special needs and community development needs and their related goals are addressed in the various activities to be undertaken. These activities estimate the number and type of families that will benefit from the proposed activities, including special local objectives and priority needs. The projected “use of funds” identifies the proposed accomplishments. Area benefit activities were qualified using 2010 data from the U.S. Census Bureau.

The Annual Action Plan provides information related to the proposed geographic distribution of investment. It includes a general description of homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City’s Web site at www.chinohills.org.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

All program activities funded with the City’s CDBG funds will benefit low- to moderate-income persons. The basis for assigning the priority to each category was based on the identified needs expressed during the consultation and citizen participation process. In addition, priorities were determined by information gathered from the Census, a market study and existing community documents, which include the City of Chino Hills’ Housing Element. The City coordinates funding for its projects primarily

from CDBG funds. There are specific areas of priority need categories that are discussed throughout this Consolidate Plan: 1) affordable housing (including for elderly, persons with disabilities and persons with HIV/AIDS), 2) community and economic development, 3) public infrastructure improvements, 4) public services for the non-homeless and special needs population and 5) services and programs to eliminate homelessness and HIV/AIDS.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Public Service

- Adult Literacy Program (Chino Hills Library Program) – The Chino Hills Library Literary Program assisted 86 residents.
- Domestic Violence Services (House of Ruth) – House of Ruth assisted 21 residents. In addition, they had 31 presentations on topics such as dating violence, self-esteem, and gender and healthy relationships to 227 teens in Chino Hills.
- Senior Meals Program (Family Service Association) – Family Service Association assisted 95 senior residents.
- Medical Services (HOPE Resource Center) – The HOPE Resource Center assisted 16 residents.

Fair Housing

- Inland Fair Housing and Mediation Board assisted 22 Chino Hills residents with fair housing issues. Inland Fair Housing conducted community outreach by submitting cable releases regarding discrimination based on familial status, race, disability, marital status, and national origin.

Home Improvement Program

- The City was able to assist five residents make improvements to their homes. A total of 11 applications were received, but only five met the program qualifications. Only four of the projects were able to be completed before June 30, 2018.

Los Serranos Infrastructure Improvement Project

- Safe Routes to Schools SRTS - Phase 3: This project was completed during the program year. This project included sidewalk, curb, gutter and paving improvements for Los Serranos Boulevard between Pipeline and Valle Vista Drive, a small portion of the intersection of Bird Farm Road with Pomona-Rincon Road, and Yorba Avenue between Bird Farm Road and Fairway Drive (East).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

On November 24 and December 1, 2018 the City published the notice of funding availability in the Chino Hills Champion. Applications were mailed to 38 service providers and were due on January 4, 2019. The City held a technical assistance workshop on December 5, 2018. On February 2, 2019, a public notice was published regarding the City Council meeting/public hearing held on February 12, 2019. The City published notices in the Chino Hills Champion on April 13 and April 27, 2019 regarding the City Council meeting/second public hearing to be held May 14, 2019.

The notice also included information on the 30-day public review and comment period to be held from April 15, 2019 through May 14, 2019. The City also published a notice on May 4 for the May 14, 2019 Council Meeting and public hearing for final approval of the Annual Action Plan.

Public and Private Consultation

The City of Chino Hills consulted with key City departments in the development of the FY 2019-20 Annual Action Plan: Planning; Engineering; Code Enforcement; Economic Development; Finance; Public Works; Library; Recreation; and Police. Information was also collected from other public and quasi-public agencies, including:

- San Bernardino County Home Consortium
- Housing Authority County of San Bernardino (HACSB)
- Inland Mediation and Fair Housing Board (IMFHB)

Social Service/Non-profit Organization Consultation

On November 5, 2018, staff sent 38 project proposal applications to various organizations throughout the area, placed the application and notice on the City's website, and placed advertisements in the Chino Hills Champion Newspaper on November 24 and December 1, 2018.

Staff received five proposals totaling \$60,180.

Public Comments

As stated, a 30-day public review and comment period was held from April 15 through May 14, 2019. The City also published a notice on April 13, 2019 for the 30-day public review to offer community members an opportunity to comment on the draft Annual Action Plan. There were no public comments.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

There were no public comments.

6. Summary of comments or views not accepted and the reasons for not accepting them

There were no public comments.

7. Summary

The Citizen Participation Plan sets forth the City's policies and procedures for public involvement in Chino Hills' Consolidated Planning Process. It encourages participation by low and moderate-income persons, particularly those living in slum and blighted areas and in areas where CDBG funds are proposed. The Community Services Department, acting as the lead agency for the Consolidated Plan, is responsible for the citizen participation process and for making available the Citizen Participation Plan and other CDBG documents.

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHINO HILLS	
CDBG Administrator	CHINO HILLS	Community Services Department
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative

Consolidated Plan Public Contact Information

Community Services Department
Alma Hernandez, Senior Management Analyst
14000 City Center Drive, Chino Hills, CA 91709

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

In the preparation of the Annual Action Plan (AAP), the City has consulted with public and private departments and agencies and social service and non-profit organizations to understand the community's needs and available resources. The City met with several department representatives to provide information about the AAP and its processes. Department staff provided input on how CDBG resources could be used and leveraged to provide services.

The City of Chino Hills specifically contacted agencies representing persons with HIV/AIDS, homeless persons, low-income youth, persons with disabilities, elderly persons, and persons with alcohol and/or substance abuse problems. Additionally, cities and governments within the region were consulted and contacted as well. In addition to the organizations listed in Table 2, the City of Chino Hills outreached to the following:

- City of Chino Human Services Department
- House of Ruth
- Family Services Association
- City of Chino Hills Public Works Department
- City of Chino Hills Community Development Department

During the focus groups, the City provided detailed information about the Consolidated Plan and the CDBG process, the City's distribution of funds and current projects using the CDBG funds. Focus group participants highlighted the priority needs in general terms and specific to their target population.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City has a partnership with the Continuum of Care to address issues of homelessness. The Continuum of Care is a consortium of housing providers, service providers and local governments that work together to end homelessness in Chino Hills and San Bernardino County.

The City does not receive ESG funding. However, the City works closely with the continuum of care homeless system to create funding policies and procedures. The City supports the network of homeless service providers existing in Chino Hills. In addition, the City supports the efforts of the Interagency

Council on Homelessness and the County of San Bernardino 10-Year Strategy to End Homelessness to end chronic and episodic homelessness which include:

- Adding a Street Outreach Team in each Supervisorial District
- Creating additional emergency shelter and transitional housing beds throughout the County
- Creating new permanent supportive and affordable housing units throughout the County

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not have ESG funds.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	COUNTY OF SAN BERNARDINO H/A
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In the preparation of the Annual Action Plan (AAP), the City has consulted with public and private departments and agencies and social service and non-profit organizations to understand the needs of the community and available resources. The City met with several department representatives to provide information about the AAP and its processes. Department staff provided input on how CDBG resources could be used and leveraged to provide services. The City of Chino Hills specifically contacted agencies representing persons with HIV/AIDS, homeless persons, low-income youth, persons with disabilities, elderly persons, and persons with alcohol and/or substance abuse problems. Additionally, cities and other government agencies within the region were consulted and contacted as well. During the focus groups, the City provided detailed information about the Consolidated Plan and the CDBG process, the Citys distribution of funds and current projects using the CDBG funds. Focus group participants highlighted the priority needs in general terms and specific to their target population. Table below lists the agencies that were contacted to participate in the focus groups.
2	Agency/Group/Organization	INLAND FAIR HOUSING AND MEDIATION BOARD
	Agency/Group/Organization Type	Housing Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Please see comments above. A complete list of agencies/ Groups/ Organizations consulted during this process is a part of the City's unique attachments.
3	Agency/Group/Organization	SAN BERNARDINO COUNTY DEPT OF PUBLIC HEALTH
	Agency/Group/Organization Type	Services-Children Services-Health Health Agency
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The SB County Department of Public Health was consulted to obtain data on public health programs.
4	Agency/Group/Organization	State Employment Development Department
	Agency/Group/Organization Type	Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The EDD was able to provide data on unemployment and scope of employment in economic development programs.
5	Agency/Group/Organization	Area Agency on Aging
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>This Agency's report was able to provide insights on needs and services for the senior community.</p>
---	--

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	County of San Bernardino - Office of Homeless Services	The County of San Bernardino is a Continuum of Care applicant and conducts homeless counts, surveys of the homeless population, and strategic planning to end homelessness. Consistent with the goals of the Continuum of Care, the City of Chino Hills Annual Action Plan will provide support to nonprofits that meet the social services needs of the City's residents including the homeless and families at-risk of homelessness.
Housing Element	City of Chino Hills	Based on the Regional Housing Needs Allocation (RHNA) set forth by the State of California, The Housing Element is the City's chief policy document for the development of affordable and market rate housing. Consistent with this policy document, the City will maintain and enhance the quality of existing residential neighborhoods; and, promote and encourage fair housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.

Table 3 - Other local / regional / federal planning efforts

Narrative

AP-12 Participation - 91.401, 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

On November 24 and December 1, 2018 the City published the notice of funding availability in the Chino Hills Champion. In addition, a notice was posted on the City's website with a link to the application and information packet. Applications were mailed to 38 service providers and were due on January 4, 2019. The City held a technical assistance workshop on December 5, 2018. On February 2, 2019, a public notice was published regarding the City Council meeting/public hearing held on February 12, 2019.

During the February 12, 2019 public hearing, representatives from the non-profit organizations that submitted proposals presented their program to the City Council. The City Council awarded funds to organizations based past performance and need to the community. There were no public comments.

The City published notices in the Chino Hills Champion on April 13 and April 27, 2019 regarding the City Council meeting/second public hearing to be held May 14, 2019. The notice also included information on the 30-day public review and comment period to be held from April 15, 2019 through May 14, 2019. In addition to publishing notices in the Chino Hills Champion, a notice was published on the City website with a link to the draft Annual Action Plan. The City also published a notice on May 4 for the May 14, 2019 council meeting/public hearing for final approval of the Annual Action Plan. There were no public comments.

The City of Chino Hills also consulted with key City departments in the development of the FY 2019-20 Annual Action Plan: Engineering, Code Enforcement, Economic Development, Public Works, Recreation, and Police.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No attendance and no responses.	No attendance and no responses.	No attendance and no responses.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	No attendance and no responses.	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	N/A	No comments received.	No comments received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Internet Outreach	Non-targeted/broad community	A Notice of Funding Availability was posted on the City's CDBG homepage on November 18, 2017 announcing that applications for the FY 18-19 funding would be accepted through January 4, 2019.	No comments received.	No comments received.	www.chinohills.org/CDBG

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

The total funds available for FY 2019-2020 are \$385,564 in CDBG funds and \$42,330 from prior year resources. All of the allocation priorities (projected use of funds) can be tied back to the strategic plan priorities and housing and community development needs assessment outlined in the Consolidated Plan (ConPlan).

The City's ConPlan was amended and extended through June 2020. The City has a joint agreement with the San Bernardino County HOME Consortium. As a result, any future Consolidated Plans will be a joint effort between the agencies. The San Bernardino County HOME Consortium's ConPlan covers the period of 2015-2020. Therefore, the City of Chino Hills ConPlan will be extended to align with the same timeline.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	385,564	0	42,330	427,894	0	The total available for fiscal year 2019-2020 is \$427,894 in CDBG funds.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The CDBG program does not have a matching requirement. The City does add local funds (including unexpended CDBG funds from prior years) to further support the organizations and individuals receiving CDBG funding. The City will attempt to leverage HOME Consortium Funds, Grants and other funding when appropriate to meet the objective of the AAP.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

N/A

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Continue improvements in the Los Serranos Area	2013	2020	Public Infrastructure Improvements		Neighborhood Preservation Public Improvements	CDBG: \$250,200	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4000 Persons Assisted
2	Increase awareness of the Home Improvement Program	2013	2020	Affordable Housing		Neighborhood Preservation Suitable Living Environments	CDBG: \$44,182 (includes \$42,330 prior year unexpended funds)	Homeowner Housing Rehabilitated: 7 Household Housing Units
2	Provide support services for the City's residents	2013	2020	Non-Homeless Special Needs		Supporting Special Needs Programs Supporting Special Needs Services	CDBG: \$56,400	Public service activities other than Low/Moderate Income Housing Benefit: 223 Persons Assisted
3	Administration of the Grant	2013	2020	Administration		Affordable Housing	CDBG: \$77,112	

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Continue improvements in the Los Serranos Area
	Goal Description	<p>For FY 2019-2020, funds were allocated to the Los Serranos Infrastructure Project. The next phase of the Los Serranos Infrastructure Project will be to grind and overlay existing deteriorated pavement and restriping on Pipeline Avenue from Valle Vista Drive to Bayberry Drive.</p> <p>The City's Consolidated Plan was amended and extended through June 2020. The City has a joint agreement with the San Bernardino County HOME Consortium. As a result, any future Consolidated Plans will be a joint effort between the agencies. The San Bernardino County HOME Consortium's ConPlan covers the period of 2015-2020. Therefore, the City of Chino Hills Consolidated Plan will be extended to align with the same timeline.</p>
2	Goal Name	Increase Awareness of the Home Improvement Program
	Goal Description	<p>Provide a one-time grant to low-income homeowners to make home improvements and/or modifications, which are designed to make the home safer. This program is funded through prior year unexpended funds.</p> <p>The City's Consolidated Plan was amended and extended through June 2020. The City has a joint agreement with the San Bernardino County HOME Consortium. As a result, any future Consolidated Plans will be a joint effort between the agencies. The San Bernardino County HOME Consortium's ConPlan covers the period of 2015-2020. Therefore, the City of Chino Hills Consolidated Plan will be extended to align with the same timeline.</p>

3	Goal Name	Provide support services for the City's residents
	Goal Description	<p>In addition, public service funds were awarded to four subrecipients:</p> <ul style="list-style-type: none"> • S.B. County Library – They will administer the Adult Literacy Services Program, which includes free tutoring and instructional support to English-speaking illiterate adult learners. Their proposed annual goal is to assist 40 individuals. Their program success goals are that 75% of learners achieve one or more of their personal goals during the program year. • House of Ruth – They will provide services for victims of domestic violence and their children with life-saving crisis counseling, case management, 24-hour hotline, support groups, self-sufficiency workshops, social services advocacy, and prevention education. Their proposed annual goal is to assist 40 individuals with case management services, successfully develop a list of safety measure to keep themselves and their children safe, and participate in prevention education programming. • Inland Fair Housing & Mediation Board – They will provide conflict resolution services to landlord and tenants and will educate all parties on landlord-tenant rights and responsibilities under the California Civil Code. Their proposed annual goal is to assist 42 individuals. • Chino Neighborhood House – They provide food provisions and clothing to very –low and to low and moderate income families in the Chino Valley Unified School District. Their proposed annual goal is to assist 90 residents. • Special Olympics – They provide community –based sports training and competition opportunities for individuals with intellectual disabilities participating in programs in the Pomona Valley. <p>The City's Consolidated Plan was amended and extended through June 2020. The City has a joint agreement with the San Bernardino County HOME Consortium. As a result, any future Consolidated Plans will be a joint effort between the agencies. The San Bernardino County HOME Consortium's ConPlan covers the period of 2015-2020. Therefore, the City of Chino Hills Consolidated Plan will be extended to align with the same timeline.</p>
4	Goal Name	Administration of the Grant

	Goal Description	<p>Fair Housing services will be supported through administration goal.</p> <p>The City's Consolidated Plan was amended and extended through June 2020. The City has a joint agreement with the San Bernardino County HOME Consortium. As a result, any future Consolidated Plans will be a joint effort between the agencies. The San Bernardino County HOME Consortium's ConPlan covers the period of 2015-2020. Therefore, the City of Chino Hills Consolidated Plan will be extended to align with the same timeline.</p>
--	-------------------------	---

AP-35 Projects - 91.420, 91.220(d)

Introduction

The activities to be undertaken during 2019-2020 are summarized below. All activities listed in the table are expected to be completed no later than June 30, 2012.

#	Project Name
1	Los Serrano Infrastructure Project
2	Administration
3	Fair Housing
4	Chino Hills Library and Literacy Program
5	House of Ruth
6	Inland Fair Housing and Mediation Board
7	Chino Neighborhood House
8	Special Olympics
9	Home Improvement Program

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The total funds available for FY 2019-2020 are \$385,564 in CDBG funds. In addition, \$42,330 is available from prior year unexpended funds. The available CDBG funds have been allocated to programs that contribute to achieving the priority needs and goals established by the Consolidated Plan (ConPlan).

Limited financial resources continues to be the main challenge in meeting the underserved needs of low-and moderate-income persons. The City will continue its commitment to fund public service agencies that address the special needs of the underserved through the use of CDBG funds.

AP-38 Project Summary
Project Summary Information

1	Project Name	Los Serrano Infrastructure Project
	Target Area	
	Goals Supported	Continue improvements in the Los Serranos Area
	Needs Addressed	Public Improvements
	Funding	CDBG: \$250,200
	Description	Los Serranos Neighborhood ADA Compliance Projects. The City is committed to addressing the needs of the disabled community. Proposed construction in the Los Serranos Neighborhood will provide sidewalks, ADA accessible ramps, curbs/gutters, and street lights.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 4,000 low- to moderate-income individuals in the Los Serranos community will benefit.
	Location Description	Activity will occur in the low- and moderate-income areas of the Los Serranos community. This project is administered by the Public Works Department located at 14000 City Center Drive, Chino Hills, CA 91709.
	Planned Activities	The next phase of the Los Serranos Infrastructure Project will be grinding and overlay of existing deteriorated pavement and restriping on Pipeline Avenue from Valle Vista Drive to Bayberry Drive.
2	Project Name	Administration
	Target Area	
	Goals Supported	Administration of the Grant
	Needs Addressed	
	Funding	CDBG: \$58,912
	Description	Provides for personnel and operating costs as they relate to CDBG program administration.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	The CDBG program is administered by the City's Community Services Department located at 14000 City Center Drive, Chino Hills, CA 91709.

	Planned Activities	Provides for personnel and operating costs as they relate to CDBG program administration.
3	Project Name	Fair Housing
	Target Area	
	Goals Supported	Administration of the Grant
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$18,200
	Description	To alleviate this problem, the City of Chino Hills and the Inland Fair Housing and Mediation Board (IFHMB) collaborate to provide education, outreach, enforcement, information, counseling, mediation, investigation, and referral services. Matrix Code: 21D (Administration)
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 low- and moderate-income individuals will benefit.
	Location Description	Services are available citywide. The program is administered by Inland Fair Housing and Mediation Board located at 1500 S. Haven ve., #100, Ontario, CA 91761.
	Planned Activities	Investigate and process housing discrimination complaints.
4	Project Name	Chino Hills Library and Literacy Program
	Target Area	
	Goals Supported	Provide support services for the City's residents
	Needs Addressed	Supporting Special Needs Services
	Funding	CDBG: \$15,000
	Description	The City contracts with the San Bernardino County Library to provide literacy services for adult residents. CDBG funding provides financial support that the James S. Thalman Chino Hills Branch Library to offer free literacy programs for adults five days a week. The program includes free, one-on-one tutoring and instructional support to adult English learners as well as a Mature Driver Education Course and a Computer Basics for Seniors of Chino Hills program. National Objective: LMC; Matrix Code: 05H.
	Target Date	6/30/2020

	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 low- and moderate-income individuals will benefit.
	Location Description	Services are available citywide and the program is administered by the San Bernardino County Library, Chino Hills Branch located at 14020 City Center Drive, Chino Hills, CA 91709.
	Planned Activities	The City will contract the San Bernardino County Library to administer this program.
5	Project Name	House of Ruth
	Target Area	
	Goals Supported	Provide support services for the City's residents
	Needs Addressed	Supporting Special Needs Services
	Funding	CDBG: \$15,000
	Description	They will provide services for victims of domestic violence and their children with life saving crisis counseling, case management, 24-hour hotline, support groups, self-sufficiency workshops, social services advocacy, and prevention education. Their program success goals are that these individuals receive case management services, will successfully develop a list of safety measures to keep themselves and their children safe, and that they will participate in Preventative Education programming.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 40 low- and moderate-income individuals will benefit.
	Location Description	Services are available citywide and the program is administered by the House of Ruth located at 599 N. Main Street, Pomona, CA 91768.
	Planned Activities	The City will contract with the House of Ruth to administer this program.
6	Project Name	Inland Fair Housing and Mediation Board
	Target Area	
	Goals Supported	Provide support services for the City's residents
	Needs Addressed	Supporting Special Needs Services

	Funding	CDBG: \$10,000
	Description	They will provide conflict resolution services to landlord and tenants and will educate all parties on landlord-tenant rights and responsibilities under the California Civil Code.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 42 low- and moderate-income individuals will benefit.
	Location Description	Services are available citywide and the program is administered by Inland Fair Housing and Mediation Board located at 150 S. Haven Ave. #100, Ontario, CA 91761.
	Planned Activities	The City will contract with Inland Fair Housing and Mediation Board to administer this program.
7	Project Name	Chino Neighborhood House
	Target Area	
	Goals Supported	Provide support services for the City's residents
	Needs Addressed	Supporting Special Needs Services
	Funding	CDBG: \$10,000
	Description	They will provide food provisions and clothing to very low and to low and moderate income families in the Chino Valley Unified School District.
	Target Date	6/30/2020
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 90 low - and moderate-income individuals will benefit.
	Location Description	Services are citywide and the program is administered Chino Neighborhood House located at 13130 6 th St., Chino, CA 91710.
	Planned Activities	The City will contract with Chino Neighborhood House to administer this program.
8	Project Name	Special Olympics
	Target Area	
	Goals Supported	Provide support services for the City's residents
	Needs Addressed	Supporting Special Needs Services

Funding	CDBG: \$6,400
Description	They provide community-based sports training and competitions opportunities for individuals with intellectual disabilities participating in programs in the Pomona Valley.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	Approximately xx low - and moderate-income individuals will benefit.
Location Description	Services are citywide and the program is administered Special Olympics located at 1600 Forbes Way, Suite 200, Long Beach, CA 90810.
Planned Activities	The City will contract with Chino Neighborhood House to administer this program.
Project Name	Home Improvement Program
Target Area	
Goals Supported	Increase awareness of the Home Improvement Program
Needs Addressed	Neighborhood Preservation Suitable Living Environments
Funding	CDBG: \$44,182 (includes \$42,330 of prior year unexpended funds)
Description	The Home Improvement Grant Program is a citywide program that allows eligible homeowners to get grant assistance to revitalize their properties and therefore their neighborhoods.
Target Date	6/30/2020
Estimate the number and type of families that will benefit from the proposed activities	Approximately 7 low/mod households assisted
Location Description	Services are citywide
Planned Activities	This program is administered by the Community Services Department located at 14000 City Center Drive.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic distribution of funding is predicated somewhat on the nature of the activity to be funded. It is the City's intent to fund activities in areas most directly affected by the needs of low-income residents and those with other special needs.

To create substantive neighborhood improvements and stimulate additional, unassisted improvement efforts, the City will provide a portion (67%) of its housing-related funding in targeted low-income neighborhoods, with a particular focus on the Los Serranos Boulevard infrastructure. The Home Improvement Grant Program is a citywide program through HUDs CDBG funding that allows eligible homeowners to get grant assistance to revitalize their properties and therefore their neighborhoods. The Home Improvement Program allocated funds in prior years. Currently, the program still has funding available, but an additional \$44,182, of which \$42,330 is prior year unexpended funds, is being allocated this program year.

There are several obstacles to meeting the needs of underserved residents in Chino Hills, as housing affordability is influenced by a complex set of economic conditions. Some of these obstacles are a result of interest rates, lack of disposable income, lack of funding, governmental actions, tax policies and land-use policies and regulations, in addition to other nongovernmental market factors.

Geographic Distribution

Target Area	Percentage of Funds

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Based on the public participation process, review of regional data and reports (i.e Housing Element and Continuum of Care Homeless Survey) and study sessions held with nonprofit organizations, the City developed its rationale for allocation priorities for FY 2019-20. As previously mentioned, Chino Hills used a need-based strategy, rather than a place-based strategy, to select projects. The majority of CDBG-funded programs and services will be offered Citywide. Targeting certain population groups with need for the services, rather than certain geographic locations.

Projects that are place-based, such as curb, ramp, and sidewalk improvements, are identified based on their adherence to health and safety conditions (e.g. ADA compliance) and stakeholder consultation. One example would be the Los Serranos Infrastructure Improvement Project. As the oldest part of the City, Los Serranos it is need of improvements .

Discussion

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The City's 5th Cycle (2013-2021) Housing Element includes an analysis of potential and actual governmental constraints on the maintenance, improvement, or development of housing for all income levels, including land-use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures. Notable barriers to developing affordable housing in Chino Hills include:

- Market Constraints
- Construction Costs
- Labor and Land Costs
- Governmental Constraints
- Land-Use Control / Land-Use Designations
- Geologic and Other Environmental Constraints

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The following actions, based on the City's Consolidated Plan (ConPlan) and the Housing Element, are currently being utilized or will be completed during the next year to remove barriers to affordable housing.

Actions to Alleviate Barriers Created by Market Conditions

Homeownership Assistance Program. This program serves households earning 35-80 percent of the area median income level as established by HUD. Single-family home ownership opportunities are provided to eligible residents by way of funding closing costs, down payments, and gap financing.

Housing Element. Housing constraints or barriers are those restrictions that can add to the cost of developing housing. The City's 5th Cycle (2013-2012) Housing Element includes an analysis of potential and actual governmental constraints on the maintenance, improvement, or development of housing for all income levels, including land-use controls, building codes and their enforcement, site improvements, fees and other exactions required of developers, and local processing and permit procedures. To accurately assess the housing environment in the City, close consideration is given to a series of constraints that affect the cost of housing. Key among these constraints is the housing market and infrastructure, environmental and governmental factors. As a part of Puente Hills formation, Chino Hills consists of various hills and mountains. Consequently, there are unique geological and environmental concerns that present additional barriers to housing and development in Chino Hills. However, the Housing Element provides program actions to increase the supply of housing sites available for affordable and high density housing. These action programs include the rezoning of three sites to Very High Density Residential that supports a maximum density of 35 dwelling units per acre; providing for density bonus opportunities consistent with state law; and reaching out to non-profit affordable housing developers to pursue opportunities within Chino Hills.

Discussion

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

Consolidated Plan:

- Foster and maintain affordable housing
- Evaluate and reduce lead-based paint hazards;
- Reduce the number of poverty-level families;
- Develop institutional structure; and
- Enhance coordination.

In addition, the City will identify obstacles to meeting underserved needs and propose actions to overcome those obstacles.

Actions planned to address obstacles to meeting underserved needs

The two primary obstacles to meeting the needs of underserved populations in Chino Hills are:

1. Limited City Funding for support services.
2. Costs associated with acquiring and maintaining affordable housing for low and extremely low (homeless) income residents. The City of Chino Hills will take the following actions to address obstacles to meeting underserved needs:
 - Promote and encourage housing opportunities for all economic segments of the community, regardless of age, sex, ethnic background, physical condition, or family size.
 - Maintain and enhance the quality of existing residential neighborhoods.
 - Provide support services to meet the housing needs of the City's residents, specifically homeless households and at risk youth other special needs groups.
 - Improve the quality and increase the quantity of public improvements that benefit low- and moderate-income residents.
 - Provide services to non-homeless special needs populations.

Actions planned to foster and maintain affordable housing

The City supports cooperation in the development of affordable housing through financial and/or technical assistance. The City will cooperate with developers to provide housing opportunities for extremely-low, very-low, low and moderate income households. The City shall also evaluate the effectiveness of its partnerships with non-profit housing developers on an annual basis. Based on its

findings, the City will seek ways to expand and foster its partnerships as appropriate. The City will assist and encourage housing development for extremely-low, very-low, low and moderate income households through a variety of activities such as providing in-kind technical assistance, funding support, land write-downs, expedited processing, fee deferrals, and incentives and concessions that meet or exceed State density bonus law as appropriate.

The City shall also encourage the development of housing units for households earning 30 percent or less of the Median Family Income for San Bernardino County. Specific emphasis shall be placed on the provision of family housing and non-traditional housing types such as single-resident occupancies, transitional facilities and housing units serving temporary needs. The City will encourage development of housing for extremely-low income households through a variety of activities such as outreach to nonprofit and for-profit housing developers, providing in-kind technical assistance for housing developers, financing and funding assistance and expedited processing as appropriate.

Actions planned to reduce lead-based paint hazards

The City will continue to work in partnership with the County's Childhood Lead Poisoning Prevention Programs (CLPPP's). For the outreach program, promotional brochures advertising the program's lead hazard control activities are developed and distributed. Advertising brochures are printed both in English and Spanish and sent out to those residents with historical childhood lead poisoning cases, blood lead levels above 10 ug/dl. CLPPP provided outreach activities and blood lead screening. Other outreach activities included lead poisoning prevention presentations to local communities and immunization clinics, and setting up booths at health fairs. Blood lead screening are held at targeted areas and promotional products are distributed to those families participating in these blood lead screenings.

CLIPP also contributed to our outreach activities with program promotions to landlords and tenants through workshops. Information booths were set up at local malls and County Fairs, and lead-based paint literatures and brochures were distributed to the public at community events. The free lead testing program is also advertised to area residents via a flyer included in neighborhood publications and newspaper within the area. CLIPPS Public Health media production office produced videos on lead-based paint hazard control for landlords, homeowners, and other potential clients as part of their educational and outreach program.

Actions planned to reduce the number of poverty-level families

Chino Hills' antipoverty strategy is closely aligned with the goals and objectives of the overall affordable housing plan. These goals include: reducing poverty, creating new and affordable housing, developing and promoting services for at-risk populations, expanding job training, and providing public and social services. The City will also continue partnering with organizations to provide a continuum of services addressing the full range of needs of low- and moderate-income families. Additionally, the City works

with the Boys and Girls Club to provide at-risk households with after school programs and services.

All communities share a goal to eradicate poverty. The City recognizes that a goal to reduce poverty will contribute to the economic wellbeing of individuals and families. The families whose income increases above the poverty level will be able to live independent of public and private assistance.

Goal: To reduce poverty level incomes below current levels by 2020. This goal will be monitored – in part - by the results of Census 2010.

Policy: To continue to support and coordinate with public and private efforts aimed at preventing and reducing poverty level incomes.

Policy: To conduct outreach with public and private agencies whose mission is to reduce poverty level incomes.

Actions planned to develop institutional structure

The Community Services Department of the City of Chino Hills maintains primary management of as well as the coordination of the various organizations involved in these processes. The staff, within the divisions, work closely with other City departments and the community to develop programs and activities that improve low- and moderate-income neighborhoods throughout Chino Hills. The administration of program activities includes housing, public facility and infrastructure improvements, public and social service activities and economic development activities. The City collaborates with public agencies, for-profit agencies, and non-profit organizations in order to provide the aforementioned programming and services.

Actions planned to enhance coordination between public and private housing and social service agencies

Chino Hills will continue to work closely and partner with the County of San Bernardino, local organizations, nonprofits, and the Housing Authority of the County of San Bernardino (HACSB) to address regional issues that affect the needs of low-income persons, special needs populations, and other at-risk groups.

Program: To support and coordinate with the organizations who directly or indirectly contribute to a reduction in poverty such as the Community Action Partnership (CAP) of San Bernardino County, the Housing Authority of the County of San Bernardino, and Desert Alliance for Community Empowerment.

Discussion

The Annual Action Plan (AAP) provides information related to the proposed geographic distribution of investment. It includes a general description of homeless and other community development needs activities to be undertaken and other actions to address obstacles to meet underserved needs and reduce poverty. This plan can also be found at the City's Web site at www.chinohills.org.

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

N/A

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion