

# Chino Hills Community Center

## FACILITY RENTAL RATES



### GROUP A

City of Chino Hills sponsored and co-sponsored classes, events and programs, and Governmental Agencies serving Chino Hills' residents, i.e. San Bernardino County agencies, districts and authorities; State of California departments, multi-city organizations and Joint Powers Authorities to which the City belongs; federal agencies; the Chino Valley Fire District; and the Chino Hills Police Department, when acting in an official capacity.

**Reservation Priority:** Up to twelve (12) months in advance, and are limited to twelve (12) bookings per year, unless approved by the Community Services Director or designee. City bookings are unlimited.

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### GROUP B

**B1: Chino Hills based Non-Profit:**

An organization that is a 501(C) (3) organization indicating status as a Chino Hills based non-profit on their Articles of Incorporation. A copy of their Articles of Incorporation shall be submitted as a condition of an organization receiving classification in this group. Organizations must be in good standing with all state and federal agencies.

**B2: Chino Valley Unified School District:**

Any school-based clubs, boosters, social, or sports groups within the Chino Hills boundaries. Groups must provide a letter from their school identifying the group as an official school group, as well as provide insurance coverage from the Chino Valley Unified School District, additionally insuring the City of Chino Hills.

**Reservation Priority:** Up to six (6) months in advance.

- All Group B users will be limited to one (1) weekday booking per week, and three (3) weekend bookings per year, unless approval is given by the Community Services Director or designee.
- Group B1 users are permitted one (1) City-wide recreation facility “free” general meeting per month, Monday-Thursday, and on Friday until 4:00 p.m.
- Chino Hills approved Boy Scout Troop hosted Court of Honors and Chino Hills approved Girl Scout Troop hosted Girl Scout Gold Award receive one (1) “free” three (3) hour reservation per troop, per month.

| Package:   | Cleaning Deposit: | Weekday Rates:<br>Monday – Thursday<br>8:00 a.m. – 10:00 p.m. | Weekend Rates:<br>Friday – Sunday<br>8:00 a.m. – 12:00 a.m. |
|--|-------------------|---|---|
| <b>Platinum Package:</b><br>Great Oak Hall with Patio, Gazebo, Lobby, Catering Kitchen, Conference Rooms, AV Equipment, and Dance Floor or Stage | \$500             | n/a   | \$2,037 (6 hour rental)<br>\$213 each additional hour       |
| <b>Gold Package:</b><br>Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500             | \$85/hour   | \$1,440 (6 hour rental)<br>\$150 each additional hour       |
| <b>Silver Package:</b><br>2/3 Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500             | \$65/hour   | \$972 (6 hour rental)<br>\$102 each additional hour         |
| 1/3 Great Oak Hall (A or B or C)   | \$250             | \$50/hour   | n/a   |
| Willow Room with Sitting Room and Patio  | \$250             | \$58/hour   | \$390 (4 hour rental)<br>\$90 each additional hour          |
| Exercise Room  | \$100             | \$28/hour   | \$75/hour   |
| Dance Room   | \$100             | \$28/hour   | \$75/hour   |
| Sage Conference Room   | \$100             | \$20/hour   | \$45/hour   |
| Cypress Conference Room  | \$100             | \$20/hour   | \$45/hour   |
| Catering Kitchen (with room rental only)   | n/a               | \$60 per event  |   |
| Small Kitchen (with room rental only)  | n/a               | \$12 per event  |   |

- A \$500 alcohol deposit is required when alcohol is being served.
- If additional staff is required, an additional \$29 per hour will be charged.
- A \$25 fee will be charged for a returned check.

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### GROUP C

| <b>Chino Hills Resident or Business:</b>   |                          |  |  |
|--|--------------------------|--|--|
| <b>Reservation Priority:</b> Up to twelve (12) months in advance; limited to six (6) bookings per year, unless approval is given by the Community Services Director or designee. |                          |  |  |
| <b>Package:</b>  | <b>Cleaning Deposit:</b> | <b>Weekday Rates:<br/>Monday – Thursday<br/>8:00 a.m. – 10:00 p.m.</b> | <b>Weekend Rates:<br/>Friday – Sunday<br/>8:00 a.m. – 12:00 a.m.</b> |
| <b>Platinum Package:</b><br>Great Oak Hall, Patio, Gazebo, Lobby, Catering Kitchen, Conference Rooms, AV Equipment, and Dance Floor or Stage                                     | \$500                    | n/a  | \$2,716 (6 hour rental)<br>\$284 each additional hour                |
| <b>Gold Package:</b><br>Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500                    | \$176/hour   | \$1,920 (6 hour rental)<br>\$200 each additional hour                |
| <b>Silver Package:</b><br>2/3 Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500                    | \$128/hour   | \$1,296 (6 hour rental)<br>\$136 each additional hour                |
| <b>Outdoor Ceremony Package*:</b><br>Choice of 5 Ceremony Locations  | \$250                    | \$500 (3 hour rental)  | \$500 (3 hour rental)  |
| 1/3 Great Oak Hall (A or B or C)   | \$250                    | \$80/hour  | n/a  |
| Willow Room with Sitting Room and Patio  | \$250                    | \$64/hour  | \$560 (4 hour rental)<br>\$130 each additional hour                  |
| Exercise Room  | \$100                    | \$48/hour  | \$100/hour   |
| Dance Room   | \$100                    | \$48/hour  | \$100/hour   |
| Sage Conference Room   | \$100                    | \$32/hour  | \$60/hour  |
| Cypress Conference Room  | \$100                    | \$32/hour  | \$60/hour  |
| Catering Kitchen (with room rental only)   | n/a                      | \$100 per event  |  |
| Small Kitchen (with room rental only)  | n/a                      | \$20 per event   |  |

- \*The Outdoor Ceremony Package is a ceremony only; wedding receptions/parties, food and alcohol, are not permitted. Rental hours 8:00 a.m. to two (2) hours after sunset.
- Site packages cannot be combined with other site packages and cannot add additional facility location hours, unless specifically included in the package.
- A \$500 alcohol deposit is required when alcohol is being served.
- If additional staff is required, an additional \$29 per hour will be charged.
- A \$25 fee will be charged for a returned check.

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## FACILITY RENTAL RATES



### GROUP D

| <b>Non-Chino Hills Resident, Non-Profit, or Business:</b>  |                          |  |  |
|--|--------------------------|--|--|
| <b>Reservation Priority:</b> Up to twelve (12) months in advance; limited to six (6) bookings per year, unless approval is given by the Community Services Director or designee. |                          |  |  |
| <b>Package:</b>  | <b>Cleaning Deposit:</b> | <b>Weekday Rates:<br/>Monday – Thursday<br/>8:00 a.m. – 10:00 p.m.</b> | <b>Weekend Rates:<br/>Friday – Sunday<br/>8:00 a.m. – 12:00 a.m.</b> |
| <b>Platinum Package:</b><br>Great Oak Hall, Patio, Gazebo, Lobby, Catering Kitchen, Conference Rooms, AV Equipment, and Dance Floor or Stage                                     | \$500                    | n/a  | \$3,395 (6 hour rental)<br>\$355 each additional hour                |
| <b>Gold Package:</b><br>Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500                    | \$220/ hour  | \$2,400 (6 hour rental)<br>\$250 each additional hour                |
| <b>Silver Package:</b><br>2/3 Great Oak Hall, Patio, Gazebo, and Catering Kitchen  | \$500                    | \$160/hour   | \$1,620 (6 hour rental)<br>\$170 each additional hour                |
| <b>Outdoor Ceremony Package*:</b><br>Choice of 5 Ceremony Locations  | \$250                    | \$675 (3 hour rental)  | \$675 (3 hour rental)  |
| 1/3 Great Oak Hall (A or B or C)   | \$250                    | \$100/hour   | n/a  |
| Willow Room with Sitting Room and Patio  | \$250                    | \$80/hour  | \$700 (4 hour rental)<br>\$160 each additional hour                  |
| Exercise Room  | \$100                    | \$60/hour  | \$125/hour   |
| Dance Room   | \$100                    | \$60/hour  | \$125/hour   |
| Sage Conference Room   | \$100                    | \$40/hour  | \$75/hour  |
| Cypress Conference Room  | \$100                    | \$40/hour  | \$75/hour  |
| Catering Kitchen (with room rental only)   | n/a                      | \$125 per event  |  |
| Small Kitchen (with room rental only)  | n/a                      | \$25 per event   |  |

- \*The Outdoor Ceremony Package is a ceremony only; wedding receptions/parties, food and alcohol, are not permitted. Rental hours 8:00 a.m. to two (2) hours after sunset.
- Site packages cannot be combined with other site packages and cannot add additional facility location hours, unless specifically included in the package.
- A \$500 alcohol deposit is required when alcohol is being served.
- If additional staff is required, an additional \$29 per hour will be charged.
- A \$25 fee will be charged for a returned check.

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### GROUP S

| <b>Chino Hills Non-Profit Senior Groups:</b>   |  |  |
|--|--|--|
| <p><b>Reservation Priority:</b> Up to twelve (12) months in advance; limited to fifteen (15) weekday bookings per month, unless approval is given by the Community Services Director or designee.</p> <ul style="list-style-type: none"> <li>Group S users are given reservation priority from 8:00 a.m. to 3:00 p.m., Monday – Friday.</li> <li>Group S users are given fifteen (15) reservations at no charge, Monday – Friday 8:00 a.m. - 3:00 p.m.</li> <li>The “free” reservation includes the use of the AV equipment, dance floor, and stage at no cost.</li> <li>Group S users must complete an annual Chino Hills Senior Group Rental Application through the Active Adults 50+ Coordinator.</li> </ul> |  |  |
| <b>Package:</b>  | <b>Weekday Rates:<br/>Monday – Thursday<br/>8:00 a.m. – 10:00 p.m.</b> | <b>Weekend Rates:<br/>Friday – Sunday<br/>8:00 a.m. – 12:00 a.m.</b> |
| <p><b>Platinum Package:</b><br/>Great Oak Hall, Patio, Gazebo, Lobby, Catering Kitchen, Conference Rooms, AV Equipment, and Dance Floor or Stage</p>   | n/a  | \$2,037 (6 hour rental)<br>\$213 each additional hour                |
| <p><b>Gold Package:</b><br/>Great Oak Hall, Patio, Gazebo, and Catering Kitchen</p>  | \$85/hour  | \$1,440 (6 hour rental)<br>\$150 each additional hour                |
| <p><b>Silver Package:</b><br/>2/3 Great Oak Hall, Patio, Gazebo, and Catering Kitchen</p>  | \$65/hour  | \$972 (6 hour rental)<br>\$102 each additional hour                  |
| 1/3 Great Oak Hall (A or B or C)   | \$50/hour  | n/a  |
| Willow Room with Sitting Room and Patio  | \$58/hour  | \$390 (4 hour rental)<br>\$90 each additional hour                   |
| Exercise Room  | \$28/hour  | \$75/hour  |
| Dance Room   | \$28/hour  | \$75/hour  |
| Sage Conference Room   | \$20/hour  | \$45/hour  |
| Cypress Conference Room  | \$20/hour  | \$45/hour  |
| Catering Kitchen (with room rental only)   | \$60 per event   |  |
| Small Kitchen (with room rental only)  | \$12 per event   |  |

- A \$250 Security Deposit is required for any room rental.
- A \$500 alcohol deposit is required when alcohol is being served.
- If additional staff is required, an additional \$29 per hour will be charged.
- A \$25 fee will be charged for a returned check.

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### ADDITIONAL RENTAL EQUIPMENT

|   |   |                       |               |                       |       |                            |       |
|---|---|-----------------------|---------------|-----------------------|-------|----------------------------|-------|
| AV Equipment (Great Oak Hall)   |   |                       |               |                       |       |                            |       |
| Includes: Podium with microphone and built-in AV controls, projector(s), screen(s), and wireless microphone(s), and AV adaptors | <table> <tr> <td>Banquet Hall 1/3 Room</td> <td>\$50</td> </tr> <tr> <td>Banquet Hall 2/3 Room</td> <td>\$100</td> </tr> <tr> <td>Banquet Hall (entire room)</td> <td>\$150</td> </tr> </table> <p>*Based on room rented, not use of equipment.</p> | Banquet Hall 1/3 Room | \$50          | Banquet Hall 2/3 Room | \$100 | Banquet Hall (entire room) | \$150 |
| Banquet Hall 1/3 Room   | \$50  |                       |               |                       |       |                            |       |
| Banquet Hall 2/3 Room   | \$100   |                       |               |                       |       |                            |       |
| Banquet Hall (entire room)  | \$150   |                       |               |                       |       |                            |       |
| Dance Floor (20'x20')   | \$200   |                       |               |                       |       |                            |       |
| Stage (8'x16')  | \$200   |                       |               |                       |       |                            |       |
| Coffee<br>25 cups (Decaf or Regular)  | <table> <tr> <td>25 cups/\$10</td> </tr> <tr> <td>100 cups/\$40</td> </tr> <tr> <td>280 cups/\$80</td> </tr> </table>   | 25 cups/\$10          | 100 cups/\$40 | 280 cups/\$80         |       |                            |       |
| 25 cups/\$10  |   |                       |               |                       |       |                            |       |
| 100 cups/\$40   |   |                       |               |                       |       |                            |       |
| 280 cups/\$80   |   |                       |               |                       |       |                            |       |

- If additional staff is required, an additional \$29 per hour will be charged.
- A \$25 fee will be charged for a returned check.