



Community Development Department
14000 City Center Dr., Chino Hills, CA 91709
(909) 364-2740 Fax (909) 364-2795
www.chinohills.org

HOME OCCUPATION PERMIT

Definition of Home Occupation - A commercial activity conducted solely by the occupants of a particular dwelling unit as defined in Chino Hill Development Code Chapter 16.56 Home Occupation Permits. Home occupations are uses that generally do not interrupt or interfere with the general nature or residential character of the residential neighborhood.

GENERAL INFORMATION (Please Type or Print)	
Name of Proposed Business:	Contact Phone:
Applicant Name:	Email Address:
Location (Address) of Home Occupation:	
Property Owner Name (if different from Applicant):	Contact Phone:
Property Owner Address:	
PROJECT/BUSINESS DESCRIPTION	
Describe your proposed business (<i>in detail</i>), type of work being performed and hours of operation:	
Location & square footage where work will be performed: <input type="checkbox"/> Garage – (Sq. Ft.) <input type="checkbox"/> Interior Office – (Sq. Ft.) 500 Sq. Ft. MAX Area (Combined)	
Frequency of on-site deliveries (per week):	Frequency of client visits (per week):
Describe any materials/equipment used in business:	
Does business involve use of chemicals/hazardous materials? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, describe:	
Business Vehicle (Model/Year/Color/License Plate #):	
Describe how contacts are made with clients and type of advertising:	

Applicant Acknowledgement: I hereby certify, under the penalty of perjury, that I am the applicant in the foregoing application, that I have read the foregoing application and know the content thereof, and state that the same is true and correct to the best of my knowledge and belief. Furthermore, I have read and fully understand the Home Occupation Performance Standards as well as the Conditions of Approval listed on the backside of this application and will comply fully with each standard and condition of approval as it pertains to my business. Failure to comply with these standards and conditions of approval may result in the suspension and/or revocation of the Home Occupation Permit.

I also certify that I am the property owner or am authorized by the property owner to establish the proposed business at this address.

I also certify that my Home Owner's Association has approved my home business, or that I don't have a Home Owner's Association.

Signature: _____

Date: _____

Applications and fees are subject to change. Please visit our website for the most current version of this application.

THIS SECTION FOR OFFICE USE ONLY:

Tract / Lot / Assessor's Parcel Number(s):			
Zoning:			
<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	HOP Classification: _____	Planner Signature: _____ Date: _____
Home Occupation Permit #: _____ Pay Code: J3 Acct. #: 001-0000-334-5010 Receipt #: _____			

