



Community Development Department  
 14000 City Center Dr., Chino Hills, CA 91709  
 (909) 364-2740 Fax (909) 364-2795  
 www.chinohills.org

## DESIGN REVIEW: TRACT APPLICATION

Application Date: \_\_\_\_\_

### PROJECT INFORMATION

Location: \_\_\_\_\_

Zoning: \_\_\_\_\_ Planned Development: \_\_\_\_\_

Tract & Lot No.(s): \_\_\_\_\_

Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Owner Mailing Address: \_\_\_\_\_

### APPLICANT INFORMATION

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant Mailing Address: \_\_\_\_\_

### For City Use Only

\_\_\_\_\_

Design Review Number

\_\_\_\_\_

Date

\_\_\_\_\_

Fee Taken

\_\_\_\_\_

Received By

### SUBMITTAL CHECKLIST

- Application fee. Please refer to the Community Development Fee/Deposit Schedule for amount. This is an Actual Cost application. The actual cost for a project is determined according to the time spent by personnel on the project and the associated personnel benefits, department overhead, and other costs incurred for the project.
- One (1) signed and dated copy of the "Trust Deposit Account Procedures/Agreement" Form.
- Five (5) black line prints of the site plan. Show the proposed quantity and location of single story homes, if any (including front and side setbacks), and the plotting for the mix of floor plans within the project.\*
- Five (5) black line prints of each elevation model. The elevations should be scaled and dimensioned and show all four sides of the building.\*
- Five (5) black line prints of each floor plan for each model, scaled and dimensioned. Include the size of the house in square feet.\*
- Five (5) black line prints of the phasing plan(s) for development.
- Five (5) colored rendering prints of a typical streetscape of not less than three (3) elevations.
- One (1) color and material exhibit for the tract.
- One (1) CD digital copy of the project plans in PDF format.
- Additional fees may be required by Building & Safety for projects requiring a Geology Report or a Geologic Feasibility Analysis. Refer to the Community Development/Fee Deposit Schedule for amounts. This deposit must be submitted to Building & Safety by a separate check.

### **SEE REVERSE FOR ADDITIONAL REQUIREMENTS**

**For Tracts within a Planned Development (PD) zoning district, the additional applies:**

- Provide one (1) copy of the overall planned development area with the specific development area highlighted.
  - Show the surrounding adjacent tracts within the PD, including lot size and house size.
  - Show a tabulation for the largest and smallest project models and the average size of the model.
  - Show the square footage for 20% above and below the average.
  - Show the square footage for 10% above the largest model and below the smallest model.
  - For existing, adjacent tracts within the PD, submit a tabulation showing the largest and smallest models and the average size of the models. Show the square footage for 20% above and below the minimum lot size. Show 10% above the largest model and below the smallest model.
- One (1) set of site plans, floor plans, elevations, concept grading plans and phasing plans reduced to 11" x 17".
- One (1) set and one (12) copy of labels listing APN's, names and addresses of surrounding property owners within a 300' radius.
- One (1) copy of Assessors parcel Maps with the 300' radius line indicated on the map.
- One (1) copy of a vicinity map.

**\*All full sized plans must be folded to approximately 8 ½ x 11 prior to submittal.**