



Community Development Department
14000 City Center Dr., Chino Hills, CA 91709
(909) 364-2740 Fax (909) 364-2795
www.chinohills.org

APPEAL INFORMATION & APPLICATION

This application is required whenever an individual desires to appeal a land use decision made by a reviewing authority other than the City Council.

NOTICE: This form must be filed within ten (10) working days after the action has been taken. Appeal applications received after this time period will not be accepted. Applications for an Appeal to the City Council shall be filed with the City Clerk, while applications for an Appeal to the Planning Commission shall be filed with the Planning Commission Secretary.

APPLICATION FEE: Refer to the Community Development Fee/Deposit Schedule for application fee amounts.

APPEAL INFORMATION:

Every project action is based upon a set of findings and conditions and has been related to the City goals and policies as set forth in the General Plan. You should focus your appeal toward changing the findings, conditions and/or interpretation of the General Plan as it relates to the subject project.

You may attach additional pages or other documentation to this application.

SEE REVERSE SIDE FOR APPLICATION

Applications and fees are subject to change. Please visit our website for the most current version of this application.



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BUILDING PERMIT APPLICATION

This is a combination permit for electrical, mechanical, and plumbing.
 Please use this for all projects that don't have a specific application.

Filing Date: _____

Project No.: _____

APPELLANT INFORMATION:

1. Project Action Date: _____
2. Project No.: _____
3. Project Applicant(s): _____
4. Assessor's Parcel Number of Subject Property: _____
5. General Location of Property: _____
6. Appellant's Name: _____
7. Appellant's Address: _____
8. Appellant's Phone No: _____

APPEAL STATEMENT:

1. I/We hereby appeal to the: (check one)
 - ___ Planning Commission the action by: (check one)
 - Community Development Director
 - City Engineer
 - Building & Safety
 - ___ Planning Commission the action by the Community Development Director to require preparation of an Environmental Impact Report (EIR).
 - ___ City Council the action by the Planning Commission.

2. I/We are appealing the project action taken to:

- DENY the Project DENY the project without prejudice
- APPROVE the Project APPROVE the Project with conditions
(Attach a copy of the conditions, if they are the subject of the appeal.)
- ADOPT a Negative Declaration
- OTHER _____

3. Detail what is being appealed and what action or change you seek. Specifically address the findings, mitigation measures, conditions and/or policies with which you disagree. Also state exactly what action/changes you would favor.

4. State why you are appealing. Be specific. Reference any errors or omissions. Attach any supporting documentation, including Conditions of Approval, that are being appealed.

CERTIFICATION:

I hereby certify that the facts, statements, and information presented are true and correct to the best of my knowledge and belief.
I further understand that additional information may be required to be submitted to the City of Chino Hills before an adequate evaluation of this appeal can be made.

Signature

Date

Print Name

Your Relation to the Project: