



Community Development Department  
14000 City Center Dr., Chino Hills, CA 91709  
(909) 364-2740 Fax (909) 364-2795  
www.chinohills.org

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## TEMPORARY USE PERMIT INFORMATION & APPLICATION

A Temporary Use Permit is to allow certain uses to operate in the City of Chino Hills for a defined period of time (Development Code Chapter 16.80)

**APPLICATION FEE:** Refer to the Community Development Fee/Deposit Schedule for application fee amounts.

The following is an application checklist for your convenience. Please provide all items listed at the time of filing your application to avoid delays in processing. Please contact this department at (909) 364-2740 for further information and assistance.

### **APPLICATION CHECKLIST:**

All items must be included at the time of application submittal.

- Temporary Use Permit Application completed in full.
- Application fee
- Deposit (see application form for required deposit amounts, if required)
- Site Plan

***PLEASE NOTE:*** Temporary exterior sales and storage permits will require a separate review and permit from the Chino Valley Independent Fire District. Please contact the Fire District at (909) 902-5280 for fee applicability and payment (if applicable) prior to submittal.



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## TEMPORARY USE PERMIT APPLICATION

Application Date: \_\_\_\_\_

### **APPLICANT INFORMATION**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Site Address: \_\_\_\_\_

Individual to be notified other than applicant: \_\_\_\_\_

Tract: \_\_\_\_\_ Assessor's Parcel Number: \_\_\_\_\_

Date/Dates of TUP: \_\_\_\_\_

Application is being made for:

- Interim of exterior storage area. Not to exceed 30 days (site plan required).
- Short-term exterior sales display. Not to exceed 10-day duration four times a year (site plan required).
- Grading related. Bone fee(s) required.
- Other temporary use: \_\_\_\_\_

Proposal description (include where storage area or exterior sales will be displayed):

### **SIGNATURE**

**I CERTIFY THAT** I am the (check one)

- Legal Owner(s). All owners must sign as their names appear on the land deed.
- Corporate Officer(s) empowered to sign on behalf of the corporation.
- Owner's legal agent having Power of Attorney for this action, (a certified Power of Attorney document must accompany this form).

I certify under penalty of perjury that the foregoing is true and correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date