



Press Release

PR19 – 082

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**NONPROFITS INVITED TO ATTEND
COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION WORKSHOP
WEDNESDAY – DECEMBER 18**

Chino Hills, CA – The City of Chino Hills will hold an application workshop for nonprofit organizations who may be interested in applying for funds as part of the 2020-2021 Community Development Block Grant (CDBG) program. The Cities of Chino Hills and Chino will conduct a joint workshop on Wednesday, December 18 at 10:00 a.m. at the Carolyn Owens Community Center, located at University Hall, 13201 Central Avenue, in the City of Chino. Applications will be available on the City of Chino Hills website at www.chinohills.org/CDBG starting on December 2. Applications will be accepted December 19, 2019 through January 8, 2020. All nonprofit organizations that meet federal guidelines are eligible to submit an application, including faith-based organizations. CDBG funds are paid to the nonprofit on a reimbursement basis after services are delivered and results are documented.

Chief among the eligibility requirements are that the nonprofit service projects meet community service needs for income-qualified residents. Examples of currently-funded programs include services for battered women and their children, housing mediation, food bank, and literacy services. Nonprofit organizations are required to provide a brief history of their organization, the mission statement of the organization, how the proposed project fits into the organization's goals, and the ability of the organization to carry out the project.

The Chino Hills City Council will award CDBG funding in February to projects/programs that benefit the residents of Chino Hills. The applicant's proposal should describe in depth how the CDBG funds will be spent, how the expenditure will benefit the community, and how accomplishments will be documented. Other required documents include State & Federal Exemption letters, and general liability certificate with additionally insured endorsement.

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Successful applicants will be required to submit quarterly reimbursement requests and performance reports. The achievements of program goals and completion of activities must be supported by adequate documentation. Most importantly, a minimum of 70% of CDBG funds must be expended on low and moderate-income persons. For additional information, please contact Alma Hernandez at the City of Chino Hills by telephone at (909) 364-2717, or by email to ahernandez@chinohills.org.

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